

## OUR PURPOSE

To make City Recital Hall a performing arts centre renowned for its inclusive contemporary and classical music programming, elevated audience experience, and world-class acoustics.

## OUR VALUES

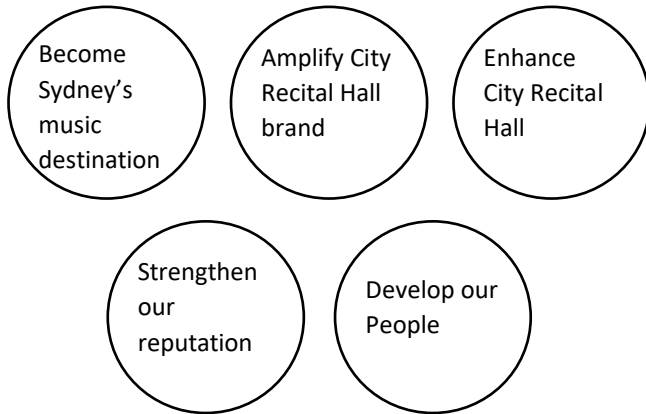
**Connection** – Live music connects people.

**Imagination** – Creativity produces better performances

**Excellence** – Reputation is built through excellence

**Sustainability** is the key to lasting impact

## OUR STRATEGIC FOCUS AREAS



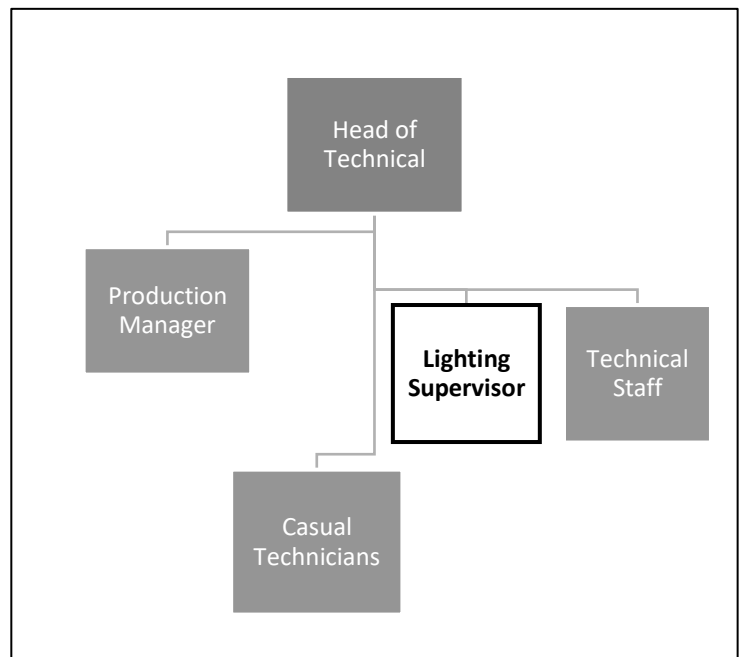
## MY PURPOSE

The Lighting Supervisor is a creative, technical, and administrative role, delivering stage lighting and effects for classical, corporate, and contemporary music events, along with other events staged in the hall. The role has the scope to create lighting designs where required and work closely with external lighting designers touring shows into the venue.

Reporting to the Head of Technical Production, the Lighting Supervisor is responsible for providing technical expertise to deliver safe, efficient, and creative lighting operations, and assisting with equipment maintenance programs.

The role involves working to a flexible roster driven by performance schedules and requires regular evening and weekend work.

## REPORTING LINE



## KEY RELATIONSHIPS



## MY RESPONSIBILITIES

**Responsibilities**

## Duties

- **Technical:** provide technical expertise to production and event management; install, rig, and operate lighting equipment; assist and enable external sub-contractors; proactively problem-solve with a range of clients and staff, within the available resources.
- **Administrative:** create and deliver a lighting equipment maintenance program managing both equipment and consumable stock; update and maintain the venue lighting technical specifications; document systems and procedures with schematics and “how to guides” for casual crew.
- **Creative:** collaborate and communicate effectively with hirers, artists, lighting designers and crew to ensure the artistic vision is delivered to the stage; investing and training new lighting crew to grow the departments casual pool of technicians, operators, and programmers.
- **Work Health & Safety:** Ensure clean and hazard-free workspaces; assist in testing and tagging of electrical equipment; report incidents, hazards and near misses; participate in emergency training; adhere to relevant WHS regulations and operate equipment according to safety guidelines.

## Performance Indicators

- Consistently high client satisfaction, technical proficiency, and execution of hirers’ creative vision
- Lighting stock maintained in good working order and stored to enable efficient rig changeovers.
- Maintain excellent professional attitude, punctuality, reliability, collaboration, and personal grooming.

## MY ATTRIBUTES, SKILLSET AND BEHAVIOUR

**Criteria**

## Essential

- Broad, up-to-date knowledge of stage lighting equipment and techniques
- Creativity, with the ability to design and produce a variety of simple lighting effects for the stage.
- Proven aptitude for quick thinking, resourcefulness and problem solving technical and creative issues.
- Ability to collaborate in a creative team working towards a single artistic vision.
- Knowledge of Work Health Safety principles.
- Current NSW Working with Children Check clearance for paid employment.

## Desirable

- Test and tag certification; and/or Rigger’s Ticket
- First Aid certification

## Experience

- Minimum five years’ professional experience as a stage lighting technician in high profile theatrical and corporate environments.
- Intermediate lighting design and VectorWorks skills

**Attributes and Behaviours**

## Connection

- Production excellence supports the artist’s connection to their audience.

## Imagination

- Discover new ways to maximise the potential of our equipment, systems, and infrastructure.

## Excellence

- Elevate our lighting service to enhance the artistic vision and audience experience.

## Sustainability

- Care for our equipment ensures lasting technical capacity.

ACKNOWLEDGEMENT

I accept the position description as stated above and that the position description may need amending and updating periodically due to changes in responsibilities and organisational requirements. Changes to the position description will be consistent with the purpose for which the position was established.

Print Name: \_\_\_\_\_

Signature:            Date: \_\_\_\_\_