

Presenter:		_____
Production:		_____
Venue:		_____
Occupancy dates:		_____
Presenter's representative:		_____
Contact details:		_____
General Description		_____
Type of performance:		_____
Number of performers:	_____	Number of crew: _____
Summary of design, equipment & staging elements (e.g. free standing set with flown items):		_____

Potential risks requiring identification & assessment		
Suspended scenery:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Naked flame:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Pyrotechnics:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Firearms (real & fake):	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Heavy scenery/equipment (manual handling):	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Moving scenery:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Special effects:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Auditorium/foyer activity:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Running water:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Electrical hazards:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Other:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
I certify that I have listed all potential known hazards		
Hirer's signature:		

Complete a new page for each identified risk

What is the hazard? e.g. heavy scenic elements

What is the risk? e.g. injured back lifting elements

Likelihood *	Consequences *	Level of Risk *	Stakeholders

* Refer to Australian Standards terminology

Corrective action required/undertaken (Structural/Design)		
Action	Department	Contact

Procedural Action Required/Undertaken (Operational/Maintenance)		
Action	Department	Contact